Queen of Apostles P&F

General meeting

1 March 2011

Chuter St

19:30

1. Meeting open – President Greg Bradley
   a. Opening Prayer – Dee Cole
2. Attendance & Apologies
   b. Apologies – Father Denis Scanlan, Agnes Terribile, Robert Nixon
3. Review of previous minutes – Greg Bradley asked the minutes of 1 Feb 2011 be accepted. David Ahrens accepted minutes of previous meeting, second Sue Skoien.
4. Review Action items all action items completed
5. Reports tabled
   a. Principal’s Report
      i. Wish list tabled as part of Principal’s report
   b. Treasurer Report – Karen asked report be accepted, Sam Pagano, and Lisa Richardson. Karen wished to thank Beth Abbot who did not charge for the auditing of the financial position of the P&F.

ACTION

Send a formal thankyou to Beth Abbot

6. Correspondence in and out - fundraising
7. Agenda items
   a. By Law – wish to define the relationship with the pastoral care who report directly to QofA Principal - Peter Stower. By law insertion for the P&F to provide financial support up to $500.00.
Question asked as to how much was spent last year. Treasurer responded - $104.00. Troy Tornabene asked whether pastoral care morning teas are budgeted for. David Aherns noted this needed to be clarified. Troy stated that when liturgies are on that morning teas come under pastoral care. Peter Stower stated that the pastoral care would respond immediately when a need came up. Greg Bradley stated that the morning tea needed to be separate. David Aherns stated the commitment to support morning tea should be stipulated in the by law and noted the morning tea should be separate. Clarify in the by law an amount will be budgeted to assist and support pastoral care. The amount will be an amount of up to $500.00 per incidence to be approved by the executive. Amounts over this amount must be presented to the next meeting of the P&F. Julie Harper agreed passed by David Ahrens. In addition an amount to assist the operations of the pastoral care should be submitted to the P&F and will be reviewed on a case by case basis. Show of hands all agreed

ACTION

Insertion in by law that an amount of up to $500.00 per incident to be approved by the executive to assist the pastoral care program

b. General Business – Karen Holliday raised the issue of the need for crockery for grandparents day. To replace would cost $651.00. Carolyn Hayes noted that in the move some crockery was found. She suggested that a stock take should occur. David Ahrens asked pending what was discovered in stock take the amount of $651.00 should be spent. Dee Arnett will do a stocktake and will get back to the P&F with her findings. Table cloths also mentioned and this will be checked by Dee Arnett as well. Asked the motion be accepted, David Ahrens accepted seconded by Lisa Richardson, show of hands motion passed unanimously. David Ahrens – attended the Stafford forum and provided an update asked whether we could access the rest rooms in Turner park. Carolyn Hayes stated that she looked into this and that we would be charged to use the rest rooms.
Action
David Ahrens will chase up with the community centre as to whether we could obtain access for free.

Meeting closed 20:25