Explanatory Notes

School Fees
a) Recurrent Running Costs: - Insurance, Rates, Cleaning, Electricity, Phone, Security Monitoring, Maintenance, Balance of loan repayments, etc
b) Archdiocesan Education Levy: - Payable to Brisbane Catholic Education.
c) Ongoing Costs: - subsidises income from levies to cover – purchasing curriculum resources for all subject areas, photocopying, art & craft materials, paper, computer leasing agreements, transport costs, stationery, etc

Building Fund
a) This is a compulsory levy and is not tax deductible
b) Loan repayments & some maintenance for building works and equipment

P & F Levy
a) Affiliation fee to the Federation of Parent & Friends Association
b) Fundraising Levy

Family Discounts
This applies to families with two or more children and is given on the combined School Fee, Building Fund and P & F Levy only.

Arts Council / Excursions - Covers all school activities except school camps. Generally speaking this covers Arts Council performances and class excursions.

Sport - Includes affiliation fees, tuition fees for swimming, dance and some transport costs.

Computer – Provides funds for meeting the costs for the maintenance contract of computers and printers and the purchase of some equipment.

Curriculum Resources - Provides income for the purchasing of resources for all curriculum areas. This includes books, videos, computer software, art & craft material, paper etc. An allocation is also made to the library. This is supplemented through school fees and at times through P & F fundraising activities.

CCI Accident Insurance – This covers all children involved in school activities. Information containing relevant details will be included in the school newsletter.

DIRECT DEBIT – A Direct Debit Request Form is enclosed. Before completing please read the instructions on the reverse of the form and ensure all sections are fully completed, (NB. BSB Number and Branch Name) before returning to the school office for processing. Once the form has been returned to school, Cathy McGraw, our financial secretary, will calculate the payment amount, taking into account any amounts carried forward from 2014 and instrumental music fees. A completed copy of your Direct Debit form will be sent home indicating the payment instalments.

CREDIT CARD - An “Authority for recurrent payment by credit card” form is also enclosed. This is for those family wishing to pay fees by credit card. Please fill in all sections of this form and again Cathy McGraw will calculate the payment amount and send a completed form home indicating the payment instalments.

FAMILIES WHO USED THIS SERVICE LAST YEAR MUST COMPLETE A NEW FORM FOR 2015.